## **FTP Guide**

## Note: It is a good idea to put ALL your media files on the FTP server for archiving purposes. This may require broadband access.

- **1.** Use CyberDuck (Mac) or FileZilla (PC) as your FTP Client.
- 2. Login to ISISMapping with your designated username and password.

Server:	ftp.isismapping.org
Login:	YourDukeNetID@isismapping.org
Password:	dukeengager

- **3.** Drop your media files in the "media" folder on the server.
- 4. The direct link to your file is now http://www.isismapping.org/media/YOURFILENAME